

CANADIAN BIRKEBEINER SOCIETY	SEM PROGRAM Formal Hazard Assessment	FHA #003	PAGE 1 of 2
Used for commonly performed tasks and linked to approved SPIPs			PRINT DATE: January 31, 2020

Formal Hazard Assessment

Identified Task or Activity: Hosting Hot Chocolate Sunday Events		FHA#003		HR (Hazard Ranking): Severity: 1. Catastrophic Danger; 2. Serious; 3. Minor 4. Not Applicable Probability: A. Probable B. Reasonably Probable C. Remote D. Extremely Remote Severity (S) + Probability (P) = Hazard Ranking (HR) If 1A = WORK DOES NOT PROCEED			Focus on the 1) PEOPLE, 2) ENVIRONMENT, 3) MATERIALS, 4) EQUIPMENT/TOOLS	
CBS Workers Involved: Jim Shewfelt George Foxcroft Approved with pending SPIP's by: SEM Committee				Materials Required: Boiling water			Date: 01/17/20	
Tools/Equipment Required: Cooking stoves. Wood burning stove								
#	Sequence of Steps	Potential Incidents or Hazards	HR	Controls in Place			RHR	Control Description
				Engineering	Administrative	PPE		
								Notes
1	Light wood stove to heat Waskahegan Shelter	Burning on hot surfaces	2C		SPIP	Gloves	3C	Wear full length trousers and jackets Use heat resistant gloves Only dispose of cold ashes into designated metal bin
		Sparks/fire	3C				3D	
		Hot ashes						
2	Lighting propane space heater	Burns; fire risk	2B	Built-in guard on heater	SOP's, SPIP004		2C	Purpose build heater Propane bottle placed outside shelter
3	Lighting cooking stoves	Burns to hands	2B	Purpose built equipment	SOPs, SPIP005		3C	Follow manufacturers SOP Use proper lighters
4	Handling hot water	Scalds to hands and body	2B	Use appropriate containers	SPIP	Gloves	2D	Use heat proof gloves Make sure pathway is clear before moving hot water containers
		Tripping hazards	2B		SPIP		2D	
5	Working in shelter	Extreme weather	2C		SPIP		3D	Keep warm in extreme cold weather Stay in shelter if wind storm arises
6	Working in shelter	Shelter fire	2C	Fire extinguisher	SPIP		2D	For minor fire attempt to use available fire extinguisher If fire looks uncontrollable, abandon shelter
Annual Reviewers: SEM Committee				Date: 01/17/20				

CANADIAN BIRKEBEINER SOCIETY	SEM PROGRAM Formal Hazard Assessment	FHA #003	PAGE 2 of 2
Used for commonly performed tasks and linked to approved SPIPs			PRINT DATE: January 31, 2020

HAZARD RANKING: SEVERITY	PROBABILITY			
	A. Probable	B. Reasonably Probable	C. Remote	D. Extremely Remote
1. Catastrophic Danger	work isn't done			
2. Serious				
3. Minor				
4. Negligible / OK				

	Immediate corrective action required
	Corrective action required urgently
	Corrective action required at next review
	No corrective action required

Note 1: Administrative controls sections should be used to list the need for creation of *Safe Practice Implementation Protocols* (SPIPs). When draft SPIPs have been approved by the CBS Safety & Engagement Committee, the number of the approved SPIP should be included in the FHA information. *SPIPs should initially be developed for any tasks with an initial Hazard Rating that falls in the red and orange zones of the chart above.*

Note 2: Hazard Ratings. The first hazard rating (HR) included should reflect the risk rating before control measures are implemented. A Revised Hazard Rating (RHR) should then be presented to the right of the “Controls in place” columns that estimates the reduced level of risk after suggested control measures have been applied.

Note 3: After applying control measures, tasks should not be undertaken if the Revised Hazard Rating still falls within the red zone in the chart above. Tasks with ratings that still fall within the orange zone need ongoing review.