

CANADIAN BIRKEBEINER SOCIETY	SEM PROGRAM Formal Hazard Assessment	FHA #004	PAGE 1 of 3
Used for commonly performed tasks and linked to approved SPIPs			PRINT DATE: January 31, 2020

Formal Hazard Assessment

Identified Task or Activity: Stadium set up & take down	FHA#004	HR (Hazard Ranking): Severity: 1. Catastrophic Danger; 2. Serious; 3. Minor 4. Not Applicable Probability: A. Probable B. Reasonably Probable C. Remote D. Extremely Remote Severity (S) + Probability (P) = Hazard Ranking (HR) If 1A = WORK DOES NOT PROCEED	Focus on the 1) PEOPLE, 2) ENVIRONMENT, 3) MATERIALS, 4) EQUIPMENT/TOOLS
CBS Workers Involved: Steve Lord Randy Stebner			
Approved with pending SPIP's by: SEM Committee			
Tools/Equipment Required: Transport vehicle/trailer, cordless screwdriver		Materials Required:	Date approved: 01/17/20

#	Sequence of Steps	Potential Incidents or Hazards	HR	Controls in Place			RHR	Control Description
				Engineering	Administrative	PPE		
								Notes
1	Assess prevailing weather conditions	Extreme cold	2B		SPIP002	Clothing	3B	Wear suitable clothing and footwear
2	Inspect all tools, equipment	Cuts & nicks on hands	3C			Work gloves	3D	Done before plugging in equipment Cords inspected
3	Inspect areas of work including sites of loading and unloading	Slips, trips	3C	Spread sand where required			3D	Ensure icy, slippery areas identified Check for other workers and vehicles in work areas
		Vehicles in proximity	3C	Place traffic cones where required			3D	
		Other workers in proximity	3C			Safety Vests	3D	
4	Transport of Materials to Work Site	Vehicle driving safety in winter conditions	3C		Driver's license Experience in winter driving		3C	Ensure operators of vehicles are properly licensed
		Issues with trailer connection to vehicle	3C		Experience with vehicle pulling trailer		3C	Ensure that vehicle operator has experience pulling a trailer

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		Cuts, compression risks on hands during loading/unloading	3C			Work gloves	3D	
		Muscle strains	3B		SPIP		3D	
5	Ski rack set up and dismantle	Splinters in hands	3C			Work gloves		
		Muscle strains	3B				3D	
		Slips & falls	3C	Spread sand where required				3D
6	Traffic barrier set up and dismantle	Muscle strains	3B		SPIP		3D	
		Slips and falls	3C	Spread sand where required			3D	
7	Festival, clothing, timing chip and massage tent equipment set up	Slips and falls	3C			SWP	3D	Spread sand where required
		Muscle strains	3B		SPIP		3D	
8	Working around moving vehicles	Collision and personal injury	2B		SPIP	HI-Vi vests	2C	All volunteers should wear hi-visibility vests in the Stadium area
Annual Reviewers: SEM Committee			Date: 01/17/20					

HAZARD RANKING: SEVERITY	PROBABILITY			
	A. Probable	B. Reasonably Probable	C. Remote	D. Extremely Remote
1. Catastrophic Danger	work isn't done			
2. Serious				
3. Minor				
4. Negligible / OK				

	Immediate corrective action required
	Corrective action required urgently
	Corrective action required at next review
	No corrective action required

Note 1: Administrative controls sections should be used to list the need for creation of *Safe Practice Implementation Protocols* (SPIPs). When draft SPIPs have been approved by the CBS Safety & Engagement Committee, the number of the approved SPIP

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should be included in the FHA information. *SPIPs should initially be developed for any tasks with an initial Hazard Rating that falls in the red and orange zones of the chart above.*

Note 2: Hazard Ratings. The first hazard rating (HR) included should reflect the risk rating before control measures are implemented. A Revised Hazard Rating (RHR) should then be presented to the right of the “Controls in place” columns that estimates the reduced level of risk after suggested control measures have been applied.

Note 3: *After applying control measures,* *tasks should not be undertaken if the Revised Hazard Rating still falls within the red zone in the chart above. Tasks with ratings that still fall within the orange zone need ongoing review.*