

CANADIAN BIRKEBEINER SOCIETY	SEM PROGRAM Formal Hazard Assessment	FHA #007	PAGE 1 of 3
Used for commonly performed tasks and linked to approved SPIP's			PRINT DATE: January 31, 2020

CBS Formal Hazard Assessment Form

Identified Task or Activity: Clothing management program		FHA#007		HR (Hazard Ranking): Severity: 1. Catastrophic Danger; 2. Serious; 3. Minor 4. Not Applicable Probability: A. Probable B. Reasonably Probable C. Remote D. Extremely Remote Severity (S) + Probability (P) = Hazard Ranking (HR) If 1A = WORK DOES NOT PROCEED			Focus on the 1) PEOPLE, 2) ENVIRONMENT, 3) MATERIALS, 4) EQUIPMENT/TOOLS	
CBS Workers Involved: Kim Currie, Laura M., Dean R., Derek H. Approved with pending SPIP's by: SEM Committee				Materials Required:			Date approved: 01/17/20	
Tools/Equipment Required:				Materials Required:			Date approved: 01/17/20	
#	Sequence of Steps	Potential Incidents or Hazards	HR	Controls in Place			RHR	Control Description
				Engineering	Administrative	PPE		
1	Loading of drop bags onto truck at the start line (UCHV site)	Slipping on icy surfaces	2B		SPIP	Good footwear	2D	Proper winter footwear with appropriate grips
		Manual lifting/placing bags onto truck (above shoulder height)	3A				3B	Proper lifting technique (bend knees, lift with legs) 2 people to lift heavy or awkward drop bags
		Muscle pulls	2B		SPIP		2C	Walk and carry bags instead of throwing Good posture and footing
2	Extreme weather	Hypothermia and frostbite risk	2B		SPIP002	Thermal protection	3C	Wear clothing appropriate for the forecast temperatures.

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							Consider wind chill factor: Use face protection as needed	
3	Unloading of drop bags from truck at the finish line (Waskehegan)	Manual lifting of bags off truck bed or ground	3A		SPIP		3B	Proper lifting technique (bending knees, lift with legs)
		Repetitive bending and lifting (musculoskeletal strains)	3A		SPIP			
		Carrying heavy or awkward loads	3A		SPIP		3B	2 people to carry/move heavy and or awkward loads
		Slips/trips	3B		SPIP		3C	Keep walkways clear of bags and straps of bags
4	Take down and stack tables at end of day	Lifting tables to approximately hip height (awkward/heavy)	3B		SWP		3C	2 or more people to carry and move tables
		Moving tables	3B		SPIP	work gloves	3C	2 or more people to lift and stack the tables
		Slips/trips	3B		SPIP		3C	Keep walkway areas clear of any leftover bags
		Pinching fingers during table take down	3B		SPIP		3C	
Annual Reviewers: SEM Committee Date: 01/17/20								

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HAZARD RANKING: SEVERITY	PROBABILITY			
	A. Probable	B. Reasonably Probable	C. Remote	D. Extremely Remote
1. Catastrophic Danger	work isn't done			
2. Serious				
3. Minor				
4. Negligible / OK				

	Immediate corrective action required
	Corrective action required urgently
	Corrective action required at next review
	No corrective action required

Note 1: Administrative controls sections should be used to list the need for creation of *Safe Practice Implementation Protocols* (SPIPs). When draft SPIPs have been approved by the CBS Safety & Engagement Committee, the number of the approved SPIP should be included in the FHA information. *SPIPs should initially be developed for any tasks with an initial Hazard Rating that falls in the red and orange zones of the chart above.*

Note 2: Hazard Ratings. The first hazard rating (HR) included should reflect the risk rating before control measures are implemented. A Revised Hazard Rating (RHR) should then be presented to the right of the “Controls in place” columns that estimates the reduced level of risk after suggested control measures have been applied.

Note 3: After applying control measures, tasks should not be undertaken if the Revised Hazard Rating still falls within the red zone in the chart above. Tasks with ratings that still fall within the orange zone need ongoing review.